

## **Employment Opportunities in the Printing Sector in Kuwait**

A leading printing & signage company in Kuwait seeks applications for the following positions for immediate recruitment:

You could view the details of the company via its website <http://www.alhafiz.com>

### **Position**

1. Sticker applicator for Vehicle graphic
2. Printing Machine operator
3. Graphic Designers for Signage 3D, CAD & Graphics
4. Designers for Vehicle Graphics
5. Designers for Digital Printing
6. CNC operator Laser & Router
7. Document Manager & Data Entry
8. Indoor & Outdoor Signage Sales Executive
9. Signage Maker
10. Outdoor Signage Labors

Employee benefits, terms and conditions, training, end of service benefits are mentioned in the attached document. Food and accommodation are provided by the company and the salary (negotiable) depending on the experience and performance.

Interested individuals may forward their CVs to [careers@alhafiz.com.kw](mailto:careers@alhafiz.com.kw) with copy to [hafiz@alhafiz.com](mailto:hafiz@alhafiz.com) and [atif.siddiqui@alhafiz.com](mailto:atif.siddiqui@alhafiz.com)



مركز الحافظ للإعلانات  
AL-HAFIZ SIGNAGE CENTER

**LIST OF REQUIREMENT**

- 1** **Position:** Sticker applicator for Vehicle graphic  
**Department:** Sticker  
**Experience:** 8 - 10 Years  
**Staff Needed:** 10
  
- 2** **Position:** Printing Machine Operator for HP, Canon, Jeti, Agfa, Epson, Mimaki, Plotter and Flora  
**Department:** Printing  
**Experience:** 5 to 10 Years  
**Staff Needed:** 5
  
- 3** **Position:** Graphics Designers for Signage 3D, CAD & Graphics  
**Department:** Graphics Designing  
**Experience:** 10 Years  
**Staff Needed:** 5
  
- 4** **Position:** Designers for Vehicle Graphics  
**Department:** Graphics Designing  
**Experience:** 10 Years  
**Staff Needed:** 4
  
- 5** **Position:** Designers for Digital Printing  
**Department:** Graphics Designing  
**Experience:** 10 Years  
**Staff Needed:** 7
  
- 6** **Position:** CNC Operator Laser & Router  
**Department:** CNC  
**Experience:** 5 Years  
**Staff Needed:** 4
  
- 7** **Position:** Document Manager & Data Entry  
**Department:** Administration  
**Experience:** 5 Years  
**Staff Needed:** 5



ص. ب : ٢٩٨٤٢ الصفاة  
رمز البريد ١٣١٥٩ الكويت  
تلفون : ٢٤٧٥٣١٢٣ - فاكس : ٢٤٧٥١٠٥١  
P.O. Box : 29842 Safat,  
Code 13159 Kuwait,  
Tel.: (+965) 24753123 - Fax : (+965) 24751051



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- 8** **Position:** Indoor and Outdoor Signage Sales Executive  
**Department:** Sales & Marketing  
**Experience:** 8 - 10 Years in Gulf Country  
**Staff Needed:** 4
- 9** **Position:** Signage Maker  
**Department:** Signage workshop  
**Experience:** 5 Years  
**Staff Needed:** 5
- 10** **Position:** Outdoor Signage Labors  
**Department:** Signage installation  
**Experience:** 5 Years  
**Staff Needed:** 5

### **Term and Conditions**

We're delighted to extend this offer of employment for following positions with Al Hafiz Co, Kuwait. Please review terms and conditions for the anticipated employment with us.

Employment with the company is for minimum period of **3 Years (three years)**. First three months trial period will be given to employee in his/her field and further responsibilities will be given as per their abilities, understanding and success in given task.

These are full-time positions while employed at this company, employee will not be engaged in any other employment, consulting or other business activity (whether full-time or part-time) that would create a conflict of interest with the Company. By signing employment offer letter, he/she will confirm that they have no contractual commitments or other legal obligations that would prohibit them from performing their duties for the Company.

**Employee Benefits:** As a regular employee of the Company, all employee will be eligible to get the Company-sponsorship. In addition, they will be entitled to paid vacation in accordance with the Company's vacation policy.

**Resignation:** The minimum notice period is three months as required by Kuwait labor law in case of resignation from employee side. Since his/her contract duration is spread over 3 years (Three years), it is informed that in case employee need to discontinue his/her services with the company, the cost of his/her repatriation to the native country would be borne by him/her, and his/her entire invoices (if any) in the market should be cleared and with clean record.

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**Trainings:** Please be aware that during his/her service, there might be some trainings needed to develop his/her career and to bring his/her performance up-to-the mark. All trainings cost handsomely to Company and employees are bound to sign acceptance that they would continue working for this Company for 3 years before changing their job or leaving the organization. If the employee needs to discontinue his/her services with the Company, he/she will have to reimburse cost of training(s) primarily offered to him/her. After completion of 3 years' service tenure, no charges would be recovered from the staff member.

**End of Service Benefits:** The Company has its retention policy for staff members and does not terminate services of its employees unless there is a breach of trust, reputational risk and/or funds embezzlement. In normal course of functionality, the company retains its staff, develop their trust with the company and need them to be sincerely and comfortably working for the organization. Therefore, it is ensured that staff member after clearing his/her probation period must complete his/her 3 years employment period failing which his/her end of service benefits consisting of indemnity, severance pay, if any and other terminal benefits would be confiscated.

**Legal:** Annual Paid leave, Sick leave, medical insurance or any other subject will be as per local law Food, accommodation or annual ticket is not part of this contract. This clause will be as per company's policy only.

Head of HRD

Atif Siddiqui

Al Hafiz Company Kuwait.

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